



## INTEGRITY CERTIFICATION PROGRAMME

### SELF ASSESSMENT FORM FOR SCHOOLS

**NAME OF SCHOOL:** Click or tap here to enter text.

**SCHOOL ADDRESS:**Click or tap here to enter text.

**SCHOOL OWNER:**Click or tap here to enter text.

**HEAD TEACHER:**Click or tap here to enter text.

**SCHOOL POPULATION (NO OF STUDENTS AND TEACHERS):**Click or tap here to enter text.

### ASSESSMENT QUESTIONS

#### 1. ACADEMIC INTEGRITY

*(This refers to students, teachers and other members of the school community displaying values such as being honest, fair, transparent & accountable during studies and as well as in teaching)*

a. Does your school have measures in place to prevent academic dishonesty? Choose an item.

b. Does your school promote academic integrity to both teachers and students? Choose an item.

If yes to the any of the above or to both, please tell us what measures you have put in place

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### Examination papers storage & access

c. Are your examination papers well secured before examinations? Choose an item.

d. How do ensure that no tampering of examination papers occurs before examinations?

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e. How many people have access to the examination papers before exams? Choose an item.

f. Do you have a log in system or record to show anyone that has access to examination papers before examinations? Choose an item.

g. Where are the examination papers kept before & after the examinations?

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h. Do you change examination papers regularly or do you re-use the same questions?

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**Examination Conduct**

i. How do you identify students during examinations?

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j. What has the school put in place to prevent cheating of all forms during the examinations? Please attach any evidence

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k. How are exams conducted in your school? Tell us the whole process

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## Marking Examination Scripts

l. How do you prevent completed examination scripts from being altered or tampered with?

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m. Are there any measures are in place to sanction or punish any teacher that has been caught collecting bribes from parents or students in exchange for a good grade? Choose an item. (Please attach any evidence)

n. Are their visible guidelines in place that warn teachers and students against giving or collecting bribes in exchange for good grades? Choose an item.

o. Are their platforms available to report any allegations of corruption or wrongdoing during exams? Choose an item.

p. Are scripts marked and reviewed by more than one person? Choose an item.

## 2. ADMISSIONS INTEGRITY

***This refers to schools being transparent, accountable, honest, and fair in the admission process***

a. Does your school have measures in place to prevent admissions dishonesty? Choose an item.

b. Does your school have measures to promote admissions integrity? Choose an item.

If yes to the any of the above or to both, please tell us what measures you have put in place

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c. Are there clear guidelines visible to all on the admission criteria and fees? Choose an item.

d. How are admission approvals made? What control measures are in place to avoid a monopoly of the admission process?

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e. Are their integrity and anti-corruption polices in place that are clearly communicated to all involved in the admission process? Choose an item.

f. Is their clear information on sanctions to be given if anyone breaches the code of conduct by asking for bribes to give admission?

g. Have there been past cases in the past where the integrity of the admission process was compromised ? What was done to punish offenders and prevent it from happening again?

### **3. ANTI-CORRUPTION EDUCATION TEACHING**

*This refers to schools that teach anti-corruption as a subject or integrate anti-corruption education as part of the teaching in any subject or part of their curriculum*

a. Is your school teaching anti-corruption in any form ? Choose an item.

b. Are there extra-curricular activities where anti-corruption is being taught? Choose an item.

b. Is the teaching of anti-corruption institutionalised? By institutionalised we mean anti-corruption is being taught regularly in school Choose an item.

#### 4. SCHOOL POLICIES

- a Does the school have a code of conduct or a policy to guide behaviour? Choose an item.
- b Are your students, teachers, and parents aware of the school policy in place? Choose an item.
- c Is there a different code of conduct for students, teachers, and parents? Choose an item.
- d How do you communicate this school policy or code of conduct to students, teachers, and parents?

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- e Does your school have measures in place to ensure strict adherence to the code of conduct or rules guiding behaviours in the school? Choose an item.
- f If yes, what are these measures ? Please provide evidence

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- g To what extent do this code of conduct or policies promote anti-corruption values and integrity in the school? Is anti-corruption or integrity reflected in the school policies?

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h. Why do you want your school to be integrity certified?

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i. Would you like to strengthen any weak areas by taking part in our integrity clinic?

Choose an item.